



# Supplemental Part-Time Faculty Professional Development Time Sheet

Please enter hours in 30-minute increments by inserting .5 or 1 below.

Name: \_\_\_\_\_ Semester:  Fall  Spring  Summer 20

**Teaching Assignment**

| CRN | COURSE | WEEKS |
|-----|--------|-------|
|     |        |       |
|     |        |       |
|     |        |       |

Part-Time Faculty: This form is to be used by Part-Time Faculty who have exceeded their professional development hours as described in Articles 11.5 and 12.16, (2 hours for each semester length class or its equivalent) and wish to participate in additional professional development activities, up to a maximum of four additional hours per semester.

Participation in additional professional development activities by either Part-Time or Associate Faculty must be approved by the Part-Time Faculty Association in advance.

**Professional Development Activities**

| Activity       | Date(s) | Hours |
|----------------|---------|-------|
|                |         |       |
|                |         |       |
|                |         |       |
|                |         |       |
|                |         |       |
|                |         |       |
| Total PD Hours |         |       |

Part-Time Faculty: \_\_\_\_\_  
Signature

\_\_\_\_\_  
PFA President or Designee

